

# Ogunquit Sewer District

## Private Water Meter Reporting

*(Metering of Irrigation Systems, Well Water, Ice Machines, Pool or Hot Tubs, Hand Watering)*

**DEADLINE FOR REPORTING METER INFORMATION: November 30<sup>th</sup> 2021 (no exceptions!)**

**TO RECEIVE PROPER CREDIT, PLEASE INCLUDE ALL INFORMATION**

Name/Business Name: \_\_\_\_\_ Acct # \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**PRIVATE METER READINGS** (Do not read KKWWD's water meter) (All Meters Must Measure in Cubic Feet!)

<u>Meter Serial #</u>	<u>Reading</u>
_____	_____
_____	_____
_____	_____
_____	_____

- Check here if you wish to be on the email reminder list going forward (emails are sent early-mid November)
- Take photo of meter reading if possible, in the event there is a question on the reading.
- Turn in form even if meter is not used. Write the current reading, and note that the meter wasn't used.
- Please note any significant changes from prior year's usage.

Acceptable options for submission of this form:

1. Submit Online: [www.ogunquitsewerdistrict.org](http://www.ogunquitsewerdistrict.org) (emailed confirmation will be sent)
2. To Download Form from Website: Click on "Rates & Billing", "Private Water Meters", **Private Water Meter Form** or "Resources", "Forms/Links", **Private Meter Submission Form**. Complete form, scan and email back to the district: [debbie@ogunquitsewerdistrict.org](mailto:debbie@ogunquitsewerdistrict.org) or [info@ogunquitsewerdistrict.org](mailto:info@ogunquitsewerdistrict.org)
3. Mail: OSD is not responsible for forms not received via mail.  Check here if you would like an email confirmation.

*(Faxes, walk-ins, call-ins, late forms (rec'd after 11/30/2021) or incomplete forms will NOT be accepted!)*

**Visit our website for meter reading information and our Private Meter Policy!**